

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING
Approved Minutes
THURSDAY, January 16th, 2020, 7:00 pm
District Office (Lincoln Building)
550 N. Court Ave.
Burns, OR 97720

<i>In Attendance</i>			
x	Lisa King, Chair	x	Rob Frank, Board Member
x	Nanci Norris, Vice Chair	x	Dan Winn, Board Member
Absent	Doug Gunderson, Board Member	x	Steven Quick, Superintendent
x	OPG Business Manager		

CALL TO ORDER

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Special Guest Presentation:
 - School Board Recognition - Superintendent Quick

Mr. Quick thanked each board member and presented them with a certificate of appreciation and metal name plates made by Monroe School students

- Audit Report - Mitch Saul, Solutions, CPA's

Mitch Saul gave the board a couple of handouts with the audit results from fiscal year 2018-2019. He said it was all positive affirmations and no modifications.

4. Public comments

The HCSD#3 Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at anytime.

- **Cecil Dick** asked the board how many students were attending Crane instead of HCSD#3 and what is the cost per student? He is concerned with the tribal budget and how to plan the Indian Education curriculum. **Mr. Quick said according to our records, there were 24 elementary and 3 high school students attending Crane from last year, but there are probably others attending who attended previous to this year, and the cost is \$8,581/student. He also gave Mr. Dick a handout regarding how the state funds Harney County School District #3.**
- **Pat Brewster** asked the board to save the remaining trees in the district. She wants policy with language stating no trees should be removed without an arborist. She believes esthetics, safety, and what-if's are not good reasons for trees to be removed.

CONSENT AGENDA

5. Meeting Agenda Approval
6. Minutes from the following meeting(s):
 - November 12, 2019 Regular Board Meeting
 - November 19, 2019 Special Board Meeting
 - December 3, 2019 Special Board Meeting

7. Review November & December Financial Reports and Bills
8. Extra Duty Contracts
 - BHS
 - HMS/Slater

Rob Frank made a motion to approve the Consent Agenda as presented, Nanci Norris seconded; the motion passed.

REPORTS & PRESENTATIONS

9. School/Student Services/Tech Reports – Included in Board Packet
 - Philip Kurkinen – District Speech Language Pathologist

Mr. Kurkinen updated the board and said the biggest challenges thus far were scheduling, lack of equipment, learning the students' needs, training, family cultures, and behavior issues.

- **Lisa King was encouraged to see he is identifying these issues.**
- **Rob Frank stated he thought policy might help to change burn out amongst staff.**
- **Dan Winn asked if he had enough resources and Philip said it could be better, but it's a good start.**
- **Vanessa Bahe (Tribal Rep) asked what resources were available in the summer.**

10. Superintendent's Report

- Mr. Quick presented a PowerPoint presentation on the ESD Opt-Out with reflections.
 - The bottom line is that he feels the change has been overwhelmingly positive, giving the district more flexibility and more control of how the money has been utilized.
- Enrollment has continued to increase slightly every month.
- Facility/Bond update: there will be a solid plan by the end of January. A resolution will be presented to the board in February.
- Mr. Quick is attending the Bonds, Ballots and Buildings Conference in February to see what's worked for other districts.
- Invited the board members to attend the Education Summit in Baker on January 28th, 2020.
- February 7th is the next professional development day for teachers.
- Requested a specific time for the Executive Session on January 29th regarding Mr. Quick's mid-year evaluation. The meeting will be held at 5:30 pm.
 - Rob Frank asked how to evaluate Mr. Quick?
 - Mr. Quick reminded the board they are reviewing the Board Operating Agreement that was decided at the September, 2019 board meeting.

ACTION ITEMS

11. Donations

Campbell Tractor	HMS Book Fair Donation	\$100.00
Terry Graham	CFRC - BHS Lights	300.00
Desert Auto & Detail LLC	CFRC - BHS Lights	250.00
Curt & Kaeko Blackburn	CFRC - BHS Lights	200.00
Nike, Inc.	CFRC - BHS Lights	1,000.00
C & B Sanitary Service	BHS Boys & Girls Basketball	1,747.00
US Bank	BHS Cross Country - Steens Mountain Running Camp	400.00
American Chemical Society	BHS Science Club for Science Coaches	500.00
MJ Hospitality/D.B.A. America's Best Value Inn-Burns	BHS P.E. & Strength Classes	150.00

Nanci Norris made a motion to approve the Donations as presented, Dan Winn seconded; the motion passed.

12. New BHS Graduation Date: Saturday, May 23, 2020, 7:30 pm

Dan Winn made a motion to approve the New BHS Graduation Date and Time as presented, Nanci Norris seconded; the motion passed.

13. Division 22 - Assurance of Compliance Report

- **Dan asked if the district was still looking for a counselor. The board agreed the district should advertise for the position again this Spring.**

Rob Frank made a motion to approve the Division 22 - Assurance of Compliance Report as presented, Nanci Norris seconded; the motion passed.

14. Personnel

- New Hire(s):
 - i. Amber Handley - Slater Para Professional
- Resignation(s):
 - ii. Erin Cate - Slater Para Professional
 - iii. Lydia Bossuot - Slater Para Professional

Nanci Norris made a motion to approve the New Hire & Resignations as presented, Dan Winn seconded; the motion passed.

15. Board Policies – Second Read

- (1) Policy BBAA - Individual Board Member's Authority & Responsibilities
- (2) Policy ECACB - Unmanned Aircraft System (UAS) aka Drone
- (3) Policy GBC - Staff Ethics
- (4) Policy IGDJ - Interscholastic Activities - Replacing IGD/IGDJ Aug 2020
- (5) Policy GBDA - *[Recommend Delete]*
- (6) Policy GBDA - Expression of Milk/Breast-fed in the Workplace
- (7) Policy JECF - Interdistrict Transfer of Resident Students
- (8) Policy JECB - Admission of Nonresident Students
- (9) Policy JEC - Admissions
- (10) Policy GCBDC/GDBDC - Domestic Violence/Harassment/Sexual Assault/Stalking
- (11) Policy JECAC/GBH - Staff/Student/Parent Relations
- (12) Policy GBH/JECAC - Staff/Student/Parent Relations
- (13) Policy GBEB A - Staff-HIV,AID, and HBV

Nanci Norris made a motion to approve the Board Policies - Second Read (13 total) as presented, Dan Winn seconded; the motion passed.

DISCUSSIONS &/OR NEW BUSINESS

16. Board Policies – First Read

REQUIRED:

- AC
- BBF
- BDC – *includes significant new language*
- BDDG
- EEA
- GBNAA/JHFF
- GBA

- GCDA/GDDA
- GBEDA
- GBEA
- IGBBA
- IKF
- JED
- JFCF
- JFCJ
- JGAB – *includes updated language*
- JGE
- JHCD/JHCDA
- JHFE – *old policy deleted below*
- JHFF/GBNAA

HIGHLY RECOMMENDED:

- GBNA
- GCAB – *old policy deleted below*
- IGAI
- IGD
- IGBBC
- JEA
- JECA
- KL

OPTIONAL:

- BBFC – *new but optional*
- GCA
- IICC – *update added, bracketed language to resolve*

TO DELETE:

- IGBBD – DELETE
- JECB-AR(3) – DELETE
- JHFDA – DELETE
- JHFDA-AR(1) – DELETE
- JHFDA-AR(2) – DELETE
- JHFE - DELETE
- JHFE-AR(1) - DELETE
- JHFF - DELETE
- JHFF-AR - DELETE
- GCAB - DELETE
- GCPC/GDPC – DELETE (recommendation from the director of policy)
- GBEA - Worker's Comp – DELETE

After a brief discussion, the board decided to move the Policies to a second read for the next board meeting in February.

17. Board Policies – Administrative Regulations Updated - Review Only

- AC-AR – *includes updated language*
- EFAA-AR
- GBEA-AR
- GBNA-AR
- GCDA/GDDA-AR
- GBEDA-AR
- GBNAA/JHFF-AR
- IGBBC-AR – *replacing our current IGBBC-AR*
- IKF-AR
- JECB-AR(1)

- JECB-AR(2)
- JECB-AR(4)
- JECB-AR(5)
- JECF-AR
- JFCF-AR
- JGAB-AR
- JHCD/JHCDA-AR
- JHFE-AR(1)
- JHFF/GBNAA-AR
- KL-AR

BOARD REQUESTS & REPORT

- Rob Frank asked how the superintendent was going to be evaluated and he was reminded that the board and the superintendent agreed upon the criteria at the beginning of the school year. He stated that he felt that a 360-degree superintendent evaluation survey sent to employees and community members would be a better evaluation to gain feedback, with all vested players represented. After some discussion regarding the 360 evaluation process, Board members and the superintendent were in agreement that other evaluation options could be considered for next year at the appropriate time.

ADJOURNMENT

The meeting adjourned at 8:31 pm.

Respectfully submitted,



Brenda Graham
Executive Assistant